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Faculty Handbook

UL Lafayette's Faculty Handbook contains information on employment policies and procedures for all categories of faculty. The Faculty Handbook defines and describes the structures and process through which the faculty participates in institutional decision-making and governance, and the academic policies of the University in accordance with the University of Louisiana System and Board of Regents. The provisions of the Faculty Handbook are binding on the University and on individual faculty members. The Faculty Handbook governs the employment relationship of individual faculty members, and sets forth the rights, privileges, and responsibilities of faculty members and of the University. Faculty and academic administrators are expected to read the Faculty Handbook and to be familiar with its contents.

University [policies](#) are available online, as are many important procedures maintained by [purchasing](#), [human resources](#), and the [environmental health and safety office](#). These websites will be updated as policies and procedures change. Please refer to them for issues not addressed in the Faculty Handbook.

Faculty Handbook Changes

[Procedure for Making Changes in the Faculty Handbook](#)

[Faculty Handbook Change Log](#)

Faculty Handbook by Section

Section I. The History and Development of the University of Louisiana at Lafayette

Section II. Organization and Administration

Section III. Fiscal Policies

Section IV. Instructional and Research Policies

Section V. Faculty Personnel Policies

Section VI. Faculty and Staff Benefits

Section VII. Educational Services and Other Resources

Section VIII. The Libraries

Appendix A. Policy Documents

Document No.: Title:

1. **I.** Affirmative Action and Equal Employment Opportunity
2. **II.** Board of Regents Statement on Academic Freedom, Tenure and Responsibility
3. **III.** UL Lafayette Computer and Network Policy
4. **IV.** AAUP Statement on Professional Ethics
5. **V.** Equipment Policies
6. **VI.** Legal Obligations of Computer Software Use
7. **VII.** University Policy Regarding the Use of University Personnel, Vehicles, Equipment, and Other Property by Members of the University Community
8. **VIII.** UL Lafayette Remuneration Policy
9. **IX.** Guidelines for Appealing Unfair and/or Capricious Final Grades
10. **X.** Guidelines for Program Review and Discontinuance
11. **XI.** Policy on Prohibited Sexual Conduct
12. **XII.** University Travel Regulations
13. **XIII.** University of Louisiana at Lafayette Intellectual Property Policy
14. **XIV.** Policy for Reproducing Copyrighted Material
15. **XV.** Alcohol & Drug Policy
16. **XVI.** Policy Governing Off-Campus Faculty
17. **XVII.** Procedures for Mediation and for Hearings by the Faculty Grievance Committee
18. **XVIII.** Procedures for Dismissal for Cause and Imposition of Major Sanctions
19. **XIX.** Procedures for Selecting Department Heads
20. **XX.** Violence Free Workplace Policy
21. **XXI.** Faculty Workload Policy
22. **XXII.** Research Integrity Policy
23. **XXIII.** Class Attendance Policy
24. **XXIV.** Procedures for Selecting Academic Deans
25. **XXV.** University of Louisiana System Emeritus Policy
26. **XXVI.** AAUP Statement on Recruitment and Resignation of Faculty Members
27. **XXVII.** Emergency Evacuation Policy
28. **XXVIII.** Health and Safety Policy
29. **XXIX.** Smoking Policy
30. **XXX.** Discrimination Policy and Procedures
31. **XXXI.** Procedures Governing Hearings by the Discrimination and Sexual Harassment Appeals Committees
32. **XXXII.** Animal Care and Use Training Policy
33. **XXXIII.** Textbook Orders: Policies and Procedures
34. **XXXIV.** Family Educational Rights and Privacy Act (FERPA) of 1974
35. **XXXV.** Remediation Procedures for UL Lafayette Personnel with Category 5 Merit Evaluations
36. **XXXVI.** Goals, Duties, Roles, and Responsibilities of Academic Department Heads
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Appendix B. University and Senate Committees

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